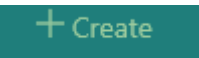Lab Instruction: Data Governance Supervision Policy

1. From the Office 365 Security and compliance select **Supervision**

2. Select ![+ Create]

3. Policy Name: Test Supervision policy

4. Policy Description: Test Supervision policy for offensive language

5. Click on **Next** to continue

6. Select **Add Users or Groups**

7. Select **Isaiah, Diego and Allan,** then click on **Add**

8. Uncheck teams for every one

9. Select **Next** to continue

10. Select Use Match Data Model Condition

11. Select **offensive language**

12. Click on **Next** to Continue

13. Click on **Next** again

14. Type **Alex** in the Reviewer box

15. Select the email address for **Alex**

16. Click on **Next** to continue

17. Click on Edit next to Description

18. Scroll down and click on Next until you get to Add condition.

19. Click on the down arrow by Add condition to view the various options

20. Keep scrolling to view more of the options available

21. When you are done scrolling click on **Next**

22. Click on **Finish**

23. Close the **Supervision Security and Compliance Tab** in the address bar